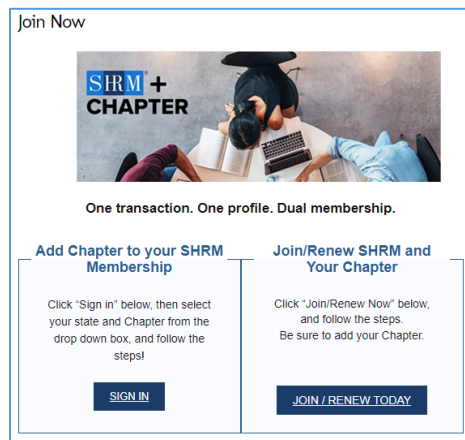


Step-By-Step guide for adding or renewing Chapter Membership to an existing SHRM Membership.

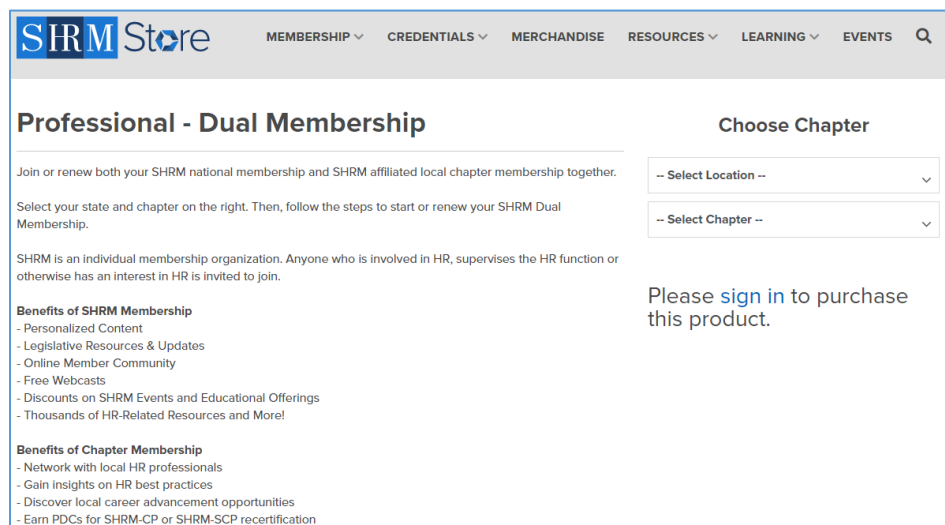
Adding Chapter Membership to an existing SHRM membership.

Step #1: Navigate the Chapter Membership “Join” page on the Chapter website to access the SHRM Dual Membership Web Portal:



Step #2: Click “Sign In”

Step #3: Select the State (Location) and Chapter you wish to add to your SHRM membership and then click “sign-in” to log into your SHRM account.



Step #4: Sign in to your SHRM member account.

Sign In

Email

Password

Keep me signed in

SIGN IN

[Need Help Signing In?](#)

Create an Account

Move through checkout faster, track your orders, get personalized recommendations and more.

Don't forget to join SHRM at checkout to earn PDCs and get member - exclusive pricing on SHRM events, education programs, products and more!

CREATE ACCOUNT

OR

Step #5: After signing in, choose State and Chapter again, click Add to Cart, and then click Proceed to Checkout.

The SHRMStore
The World's Largest HR Store

MEMBERSHIP BOOKS & RESOURCES EVENTS EDUCATION CERTIFICATION Search

Professional - Dual Membership

Join or renew both your SHRM national membership and SHRM affiliated local chapter membership together.

Select your state and chapter on the right. Then, follow the steps to start or renew your SHRM Dual Membership.

SHRM is an individual membership organization. Anyone who is involved in HR, supervises the HR function or otherwise has an interest in HR is invited to join.

Benefits of SHRM Membership

- Personalized Content
- Legislative Resources & Updates
- Online Member Community
- Free Webcasts
- Discounts on SHRM Events and Educational Offerings
- Thousands of HR-Related Resources and More!

Benefits of Chapter Membership

- Network with local HR professionals
- Gain insights on HR best practices
- Discover local career advancement opportunities
- Earn PDCs for SHRM-CP or SHRM-SCP recertification

Choose Chapter

Virginia

Lynchburg Regional SHRM Inc.

ADD TO CART

*** Make sure to select the exact state and Chapter that you wish to join.**


Step #6: Enter your payment information and complete the checkout process.

Congratulations! Your Chapter membership has now been added and aligned on the same 365-day renewal cycle as your SHRM (national) membership. In the future, when you renew your SHRM membership, add your Chapter to the cart before checkout, and you will be able to renew both memberships with the same transaction.

To join SHRM and the Chapter.

Step #1: Navigate the Chapter Membership “Join” page on the Chapter website to access the SHRM Dual Membership Web Portal:

Join Now

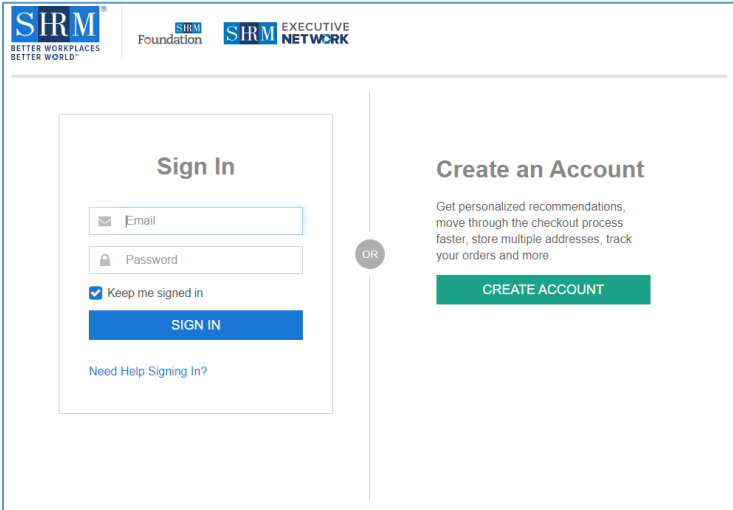


One transaction. One profile. Dual membership.

<p>Add Chapter to your SHRM Membership</p> <p>Click “Sign In” below, then select your state and Chapter from the drop down box, and follow the steps!</p> <p>SIGN IN</p>	<p>Join/Renew SHRM and Your Chapter</p> <p>Click “Join/Renew Now” below, and follow the steps. Be sure to add your Chapter.</p> <p>JOIN / RENEW TODAY</p>
---	--

Step #2: Click “Join/Renew Today”

Step #3: Click the link to Create Account



SHRM[®] Foundation | SHRM EXECUTIVE NETWORK

Sign In

Email

Password

Keep me signed in

[SIGN IN](#)

[Need Help Signing In?](#)

Create an Account

Get personalized recommendations, move through the checkout process faster, store multiple addresses, track your orders and more.

[CREATE ACCOUNT](#)

OR

Step #4: Click the link to Create Account and follow the instructions. When prompted to, enter the State and Chapter in the dropdown menus. If the Chapter charges dues, a note will pop up below informing the new member that Chapter dues will be added at checkout. Add to Cart and continue the checkout process.

Started Working in HR *

2009

Exemption Status *

Exempt Non-Exempt

I'm a member of the following SHRM Chapter (Optional)
(Please Note: You must have separately registered with and paid applicable dues for your local chapter.)

-- Select Location --

-- Select Chapter --

Membership Options

Automatically Renew My Membership

Term *

1 year for \$229

2 years for \$413 (10% Savings)

3 years for \$585 (15% Savings)

You'll receive an email reminder 30 days before your renewal date. Contact us at any time to change your renewal preferences.

[Back](#) [ADD TO CART](#)



Started Working in HR *

2010

Exemption Status *

Exempt Non-Exempt

I'm a member of the following SHRM Chapter (Optional)
(Please Note: You must have separately registered with and paid applicable dues for your local chapter.)

Virginia

Lynchburg Regional SHRM Inc.

Affiliation with some chapters may require payment of dues. Dues will be shown in your cart.

This chapter is my Primary Chapter. *

Membership Options

Automatically Renew My Membership

Term *

1 year for \$229

2 years for \$413 (10% Savings)

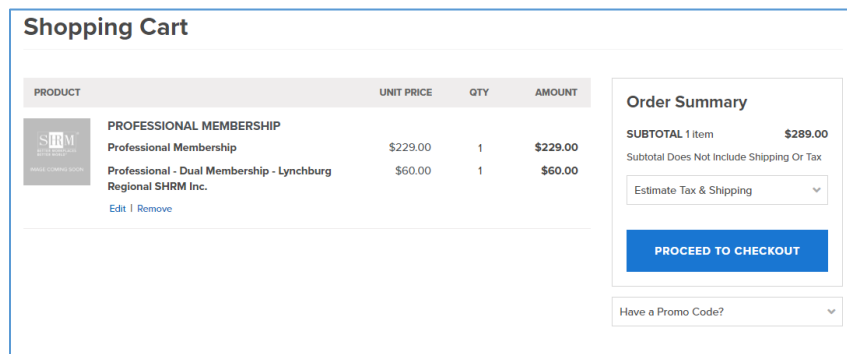
3 years for \$585 (15% Savings)

You'll receive an email reminder 30 days before your renewal date. Contact us at any time to change your renewal preferences.


[Back](#) [ADD TO CART](#)



Step #5: Review the cart and complete the proceed to checkout.



The screenshot displays a 'Shopping Cart' page. On the left, a table lists the items in the cart:

PRODUCT	UNIT PRICE	QTY	AMOUNT
 PROFESSIONAL MEMBERSHIP Professional Membership	\$229.00	1	\$229.00
Professional - Dual Membership - Lynchburg Regional SHRM Inc.	\$60.00	1	\$60.00

Below the table, there are links for 'Edit' and 'Remove'.

On the right side, an 'Order Summary' box shows:

- SUBTOTAL 1 Item: **\$289.00**
- Subtotal Does Not Include Shipping Or Tax
- A dropdown menu for 'Estimate Tax & Shipping'
- A blue button labeled 'PROCEED TO CHECKOUT'
- A dropdown menu for 'Have a Promo Code?'

Step #6: Enter your payment information and complete the checkout process.

Congratulations! You have successfully joined both SHRM and the Chapter. In the future, when you renew your SHRM membership, add your Chapter to the cart before checkout, and you will be able to renew both memberships with the same transaction.

NOTE: If you select the AUTO RENEW option during either process outlined above, both memberships will be automatically renewed at the same time in the future.